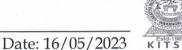
KAKATIYA INSTITUTE OF TECHNOLOGY & SCIENCE, WARANGAL-15

OFFICE OF THE PRINCIPAL

No.386 /OP/KITS/2023



CIRCULAR

Summer Half-Day Classes - Institute Working Hours 8.00 a.m. - 1.00 p.m. w.e.f. 18.5.2023 (Thursday)

Sub: Summer Half-Day classes - Institute Working Hours from 8.00 am -1.00 pm w.e.f. 18.5.2023 - Reg.

In view of rising temperatures, the Institute will function only Half-day from 18.05.2023 (Thursday) until further orders.

From Monday to Saturday 8.00 a.m. - 1.00 p.m. (Saturday ... No classwork)

The classes will commence at 8.00 a.m. The Dean, Academic Affairs will release the detailed classwork TimeTable

• KITSW Buses for Day Scholars:

(for registered students only)

Breakfast for Hostelites

Buses will start at 7.00 a.m. from Madikonda & Warangal

Breakfast time: 6.45 a.m. - 7.45 a.m.

Students are strictly advised the following:

- 1. Do not step out on an empty stomach
- 2. Carry your own water bottle stay hydrated
- 3. Cover your head (use cap, umbrella or other traditional head gears) during direct exposure to sunlight (when leaving the campus)
- 4. Report to course faculty / hostel warden in case of heat-related illness
- 5. Wear light weight, light coloured loose, cotton clothes
- 6. Frequently take lemon water, butter milk, lassi, coconut water & carry ORS liquid

The scheduled End Semester Examination (Supplementary) will be conducted as per the schedule given below.

The timings for the ESE (Supplementary), which are scheduled on 18th & 19th May, 2023 will remain unchanged.

The following examination timings will come into force w.e.f. 20th May, 2023 (Saturday)

| ESE - Forenoon Session | 7.30 a.m. – 10.30 a.m. |
|---------------------------------------|------------------------|
| ESE - Afternoon Session | 11.00 a.m 2.00 p.m. |
| The CoE will release the revised exam | schedule |

 The training schedule released by the TPO will continue as planned from 9.00 a.m.-5.30 p.m.

All students are hereby advised to note the summer timings for classwork & examinations and attend accordingly DESTOY

All HoDs for circulation among the students and staff

Copy to: 1. The Chairman, KITSW

- 2. Registrar
- 3. **Dean, Academic Affairs** to release of the detailed classwork Time Tables
- 4. Controller of Examination to release the examination Time Tables
- 5. Dean, P&E to ensure availability of sufficient drinking water in the water-coolers
- 6. WebTeam Faculty Notice Board & Student Notice Board
- 7. Chief Warden, Hostels to arrange Breakfast from 6.45 a.m. 7.45 a.m.
- 8. Transport In-charge to arrange buses at 7.00 am from Madikonda & Warangal
- 9. **Institute Medical Officer** to make arrangements to treat heat-related illness in Dispensary and ensure quick access to the nearest hospital, if needed
- 10. **TPO**
- 11. AO

